



PRIVACY POLICY

Please read this policy very carefully before using the website www.morethanspace.com.au (**Site**) or in dealing with More Than Space Pty Ltd ABN 72 611 919 012 (**More Than Space**).

The Site and the business "*More Than Space*" is owned and controlled by More Than Space.

The purpose of this policy is to inform you about More Than Space's practices relating to the collection, use and disclosure of personal information that may be provided through access to or use of the Site or that may otherwise be collected by More Than Space (for example from More Than Space's surveys, contact enquiries, communications with our consultants, newsletters and this Site) or provided by you to More Than Space from time to time.

More Than Space appreciates that your personal information is private, so More Than Space wants the Site and the way you use it to be compliant with the National Privacy Principles contained in schedule 3 of the *Privacy Act 1988* (Cth.)

By using the Site or in dealing with More Than Space, you are accepting this policy. If you do not agree to this policy, please do not use the Site or provide any personal information to More Than Space.

What information More Than Space collects

More Than Space collects information provided by you in the course of your use of the Site or in your dealings with More Than Space. More Than Space may collect your name and contact details, including address, telephone number and email address.

More Than Space may also collect information related to your IP address and use of the Site through cookies. Other than this, More Than Space will only collect personal information when you voluntarily provide to it.

If you don't want More Than Space to have access to your personal information, please do not provide it.

Why More Than Space collects your information

More Than Space collects your information to enable updates to the Site to make it more useful and interesting, to monitor activity, to maintain, improve or develop the Site and its services, improve your user experience in relation to the Site, analyse audience data to inform you of new services available and to respond to your comments or feedback.

More Than Space also needs it to help in relation to your interior design preferences, which is likely why you came to More Than Space in the first place.

Disclosing your information

There may be circumstances in which More Than Space needs to disclose your information. This will mainly occur when More Than Space liaises with builders, architects, tradesmen and the like and those responsible for maintaining the Site or in communications with you.



More Than Space will make all commercially reasonable efforts, including taking appropriate security measures and employing generally accepted information security techniques, to help ensure that personal information collected from you is protected against loss and unauthorized access.

Where you share information with More Than Space through the Site or otherwise, you warrant to More Than Space that you have the legal right to do so and you consent to More Than Space sharing and using that information with others.

If you wish for More Than Space to stop doing so, then please ask.

More Than Space will not sell, share, license, trade or rent your personal information to others outside of More Than Space' promotion of the Site.

There may be other circumstances in which More Than Space discloses your information, such as where required by law. More Than Space reserves the right to co-operate fully with local, state and federal officials in any investigation relating to any personal information (including communications transmitted via the Site, text or email) or any potentially unlawful activities.

More Than Space will retain your personal information for as long as necessary to fulfill the purpose for which it was collected, to comply with applicable laws and for the duration and extent of More Than Space' business practice.

Once More Than Space is not required to hold your information, More Than Space will take steps to delete or de-identify the information.

Consent to publication of projects

You authorise More Than Space to take photographs and audio-visual recordings of the spaces that More Than Space is involved in the design of and products that More Than Space has placed in those spaces.

You also consent to the publication of them in any of More Than Space's online presence, including but not limited to Instagram, Facebook, Pinterest, LinkedIn and on the Site as well as in third party publications both in print (such as magazines), in any broadcast media, and online.

Other than suburb location of the project, More Than Space will not identify you or your business without your consent.

Third parties

The Site may offer links to other websites which More Than Space does not control.

You should be aware that operators of linked websites may also collect your personal information (including information generated through the use of cookies) when you access their websites.



More Than Space is not responsible for how such third parties collect, use or disclose your personal information, so it is important to familiarize yourself with their privacy policies before providing them with your personal information

Website links and contact details for third parties are provided for your convenience only and by including such links, More Than Space is not implying that it endorses or recommends the third party or providing any warranty in relation to those websites or the goods and/or services offered through them.

Exclusion of liability

Under no circumstances will More Than Space be liable in any way for any content on the Site or any linked third party sites, including but not limited to any errors or omissions, or any loss or damage of any kind incurred as a result of the use of the content or related services. You release and indemnify More Than Space from any claim in this regard.

Changes to this policy

More Than Space reserves the right to modify, amend, remove or replace this policy at any time, without notice. You should check this policy periodically to review any changes to it.

Your continued use of the Site of the services offered by More Than Space following the posting of changes to this policy will mean you accept those changes.

Concerns

More Than Space appreciates your feedback. If you have any questions or suggestions regarding this policy, the Site or its collection and use of your personal information, please contact More Than Space.

If you would like to find out what information More Than Space has about you or would like to correct any information More Than Space may have, please contact More Than Space.

If you are unhappy with More Than Space' use of your information, please contact More Than Space with your complaint. More Than Space will take steps to address any issues you may have as quickly as possible.

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